

Who needs a WWCC and Safe Ministry Clearance?

This list has been developed as a guide only. Please refer to the Safe Ministry Co-ordinator in your parish who may seek the assistance of the Safe Ministry Team at Synod Office to assist with determining the particular circumstances of the role.

CHILDREN AND YOUTH MINISTRY	
Ministry position	Safe Ministry approval required?
Casual helpers who do not fulfil a leadership or teaching role in a children's or youth program but assist from time to time more than seven times per annum	YES
Casual helpers who do not fulfil a leadership or teaching role in a children's or youth program and assist from time to time less than seven times per annum	NO
Children's camp leader	YES
Creche coordinator	YES
Creche helper	YES
Holiday kids program coordinator or leader	YES
Holiday youth program coordinator or leader	YES
Mid-week kids club coordinator or leader	YES
Parent or close relative of a child or youth, attending but not participating in a ministry group that their child is a member of or usually participates in under the supervision of an approved safe ministry leader	NO
Playgroup coordinator/leader	YES
Playgroup helper (not formally appointed to a leadership position)	YES
Sunday School coordinator or teacher	YES
Volunteer assisting in an emergency (less than seven times per year)	NO
Volunteer in any children's activity requiring an overnight stay	YES
Volunteer in children's ministry aged 14-17 (only if more than seven times per year)	YES
Youth Camp leader	YES
Youth group coordinator or leader	YES

GENERAL MINISTRY	
Ministry position	Safe Ministry approval required?
Clergy, Chaplains, Ordinands and PTO's	YES
Lay persons holding an authority from the bishop	YES
Casual employees/contractors undertaking property maintenance, cleaning, gardening etc	NO
Choristers where there are children in the Choir	YES
Lay members of Nomination Committee	NO
Lay Parish Council members where the parish does have paid workers or volunteers who perform 'child-related work',	YES
Lay Parish Council members where the parish has no paid workers or volunteers who perform 'child-related work',	NO
Lay staff or volunteers: gardeners, building caretakers, cleaners, administrators, bookkeepers	NO
Lay Synod Representatives	NO
Members of Boards and Committees: AFSA, PFRC, DRAC	NO
Members of Diocesan Council	YES
Music Director where there are children in the choir	YES
Paid children's ministry workers	YES
Parish council members where parish has volunteers who work with children	YES
Parish volunteers who work with children	YES
Parish wardens where the parish has volunteers who work with children	YES
Professional Standards Director and Committee	YES
Safe Ministry Officer	YES
Senior managers who have management responsibility for the whole of Synod's business would be deemed to be performing 'child-related work' and do require a WWCC.	YES
Servers where there are children in the congregation	NO
Servers where there are children in the serving team	YES
St Barnabas College Council	YES
Synod Office Staff not working with children	NO
Treasurers where parish has volunteers who work with children	YES

<p>Visiting clergy would not require a WWCC if they:</p> <ul style="list-style-type: none"> • are resident interstate; and • are not prohibited from working with children under the law of another State or Territory; and • if their home State/Territory has a WWCC scheme, they have obtained a WWCC under that Scheme; and • the 'child-related work' in SA is part of an organised event and will not exceed 10 consecutive days. <p>If the visit does exceed 10 consecutive days, they will be required to obtain a SA WWCC</p>	<p>NO - but</p>
<p>Visiting speaker or performer for a one-off occasion in the presence of other adults,</p>	<p>NO</p>
<p>Volunteers serving food</p>	<p>NO</p>